

## *NJ SMART Special Education FAQs*

The following are frequently asked questions and answers related to the NJ SMART Special Education Submission.

**1. Question: When is the early intervention field mandatory for student?**

Answer: The field is mandatory for all students who have turned age 3 between July 1, 2014 and June 30, 2015. (Note: Early intervention students should also be submitted to SID Management at the time of referral rather than waiting till an eligibility determination date is provided.)

**2. Question: If a student is still in the evaluation process as of the October 15<sup>th</sup> snapshot should they be reported to Special Education Submission?**

Answer: Yes, the student should be submitted with the Referral Date and the Consent to Evaluate Date and leave the Eligibility Determination field blank.

**3. Question: Should Special Education Classification be reported if there is no IEP in effect on 10/15 due to parental refusal.**

Answer: Yes.

**4. Question: Should 2 year old students who are referred for Special Services (before they are enrolled in school) be reported to SID Management, State Submission, and Special Education Submission?**

Answer: If it is agreed that a student will go through full evaluation, they should be reported to SID Management and Special Education Submission. These students do not need to be reported to the State Submission.

**5. Question: What County, District, School Code (CDS) combination should be used for 2 year old students who are referred for Special Services before they are enrolled in school?**

Answer: Use the CDS code combination for where the student would be attending school if determined eligible for special education.

**6. Question: Should the new referral date be reported if a student with an IEP is considered eligible for speech services and referred to CST but not tested or remains with his/her current classification and plan?**

Answer: The new referral date would not be noted on the record and the student would remain with the classification and plan that is currently in place.

## *NJ SMART Special Education FAQs*

- 7. Question: If a student received independent evaluations from a third party how should I complete the field for the ConsenttoEvaluate element?**

Answer: Complete this field to the best of your ability in accordance to the guidelines provided by NJDOE.

- 8. Question: Should general education students attending non-public schools within their LEA be reported to Special Education Submission?**

Answer: General education non-public students are not reported to Special Education Submission. NJ SMART collects only parentally placed special education students in SID Management only. Parentally placed special education students are not reported to the Special Education Submission.

- 9. Question: Will I receive an error if my Special Education Classification field differs in Special Education Submission from what was submitted to SID Management?**

Answer: Yes.

- 10. Question: If a student is currently classified Special Education, and changes to ESLS during the year, should a new set of dates for referral, consent to evaluate, eligibility, initial IEP, and consent to implement be reported?**

Answer: Yes. CST still has to go through the process of determining eligibility which means this must be reported.

- 11. Question: What information should I report for a student who received a reclassification determination prior to 10/15 if the new IEP does not go in effect until after the snapshot? Should the original classification or the new classification determined for the student?**

Answer: Submit any available information for the new referral that was determined, even if is still in progress. We want the most recent information for the snapshot.

- 12. Question: If a student's classification is changed from ESLS to ED at a Reevaluation Eligibility Determination meeting, should the Reevaluation field be left blank, and the dates instead be reported in the Referral / Initial Eligibility fields?**

Answer: Yes, this would be considered an initial referral and eligibility determination when submitting a student to the Special Education submission.

- 13. Question: How should I report students to Special Education submission if they are declassified as of June 30<sup>th</sup> and then re-referred in the new school year without an eligibility determination?**

## *NJ SMART Special Education FAQs*

Answer: Report the current information available as of the snapshot. In this case, the record would likely be reported with only the new referral date until additional information is available.

**14. Question: Should related services be reported for declassified students if they received services in the year(s) prior to being declassified?**

Answer: Related services provided in prior years should not be report for the current year's snapshot.

**15. Question: Are personal aides or the consultations for PT, OT, and Speech reported as Related Services?**

Answer: Districts must make this determination. In general, if these services rendered are prescribed by a student's IEP, a district may wish to report these related services.

**16. Question: What is reported if a student is referred, classified as ESLS, started on an IEP, and then re-referred and classified as ED in the same school year? Should the sequence from the Speech Referral be reported or should the sequence from the Special Education referral be reported?**

Answer: The sequence from the Special Education referral should be reported.

**17. Question: Should a student be reported if he/she is referred but received neither an evaluation nor and eligibility determination meeting?**

Answer: A student does not need to be submitted in this case.

**18. Question: What date should be used for the Reevaluation Date if the triennial re-evaluation is waived?**

Answer: If the triennial reevaluation is waived, use the written consent of the waived date as the Reevaluation date.

**19. Question: If my district is using the Local Data Mart (LDM) over the summer which IEP for a student should be included, the student's expired 14-15 IEP or his/her 15-16 IEP that did not yet start?**

Answer: Districts uploading to Local Data Mart during the summer prior to the start of the new school year will need to use the 2014-2015 School Year IEP that is expired. In August NJ SMART will allow districts to enroll students that may be entering in September and the updated IEP.